

**COMMUNITY FOOD SHARE
FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2024**



INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Community Food Share

We have reviewed the accompanying financial statements of Community Food Share (the Organization) that comprise the statement of financial position as at December 31, 2024, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

Notes 2(c) and (d) describes the policy whereby no property, plant and equipment are capitalized, and no amortization is recorded on property, plant and equipment. In this respect, the financial statements are not in accordance with Canadian accounting standards for non-for-profit organizations which require property, plant and equipment to be capitalized and amortized over their estimated useful lives. The effect of this deviation from Canadian accounting standards for non-for-profit organizations has not been determined.

(continues)



McCay Duff LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

979 Bank Street, Suite 210
Ottawa, ON K1S 5K5
1 (613) 236-2367
Fax: 1 (613) 236-5041

Independent Practitioner's Review Engagement Report to the Members of Community Food Share
(continued)

Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Community Food Share as at December 31, 2024, and the results of its operations and its cash flows in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

McCay Duff LLP
McCay Duff LLP,
Licensed Public Accountants.

Ottawa, Ontario,
March 5, 2025

**COMMUNITY FOOD SHARE
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2024
UNAUDITED**

	2024	2023
ASSETS		
CURRENT		
Cash	\$ 356,770	\$ 354,306
Short-term investments (Note 4)	194,844	183,859
HST recoverable	2,886	3,150
Prepaid expenses	5,827	3,920
	<u>\$ 560,327</u>	<u>\$ 545,235</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 15,450	\$ 9,010
Deferred revenue	5,321	5,461
	<u>20,771</u>	<u>14,471</u>
NET ASSETS		
Unrestricted	359,556	350,764
Internally restricted operating fund	120,000	120,000
Internally restricted capital fund	60,000	60,000
	<u>539,556</u>	<u>530,764</u>
	<u>\$ 560,327</u>	<u>\$ 545,235</u>

ON BEHALF OF THE BOARD

_____ *Director*

_____ *Director*

COMMUNITY FOOD SHARE
STATEMENT OF CHANGES IN NET ASSETS
YEAR ENDED DECEMBER 31, 2024
UNAUDITED

	Unrestricted		Internally Restricted Operating Fund		Internally Restricted Capital Fund		2024	2023
NET ASSETS - BEGINNING OF YEAR	\$	350,764	\$	120,000	\$	60,000	\$ 530,764	\$ 474,616
Net revenue for the year		8,792		-		-	8,792	56,148
NET ASSETS - END OF YEAR	\$	359,556	\$	120,000	\$	60,000	\$ 539,556	\$ 530,764

COMMUNITY FOOD SHARE
STATEMENT OF REVENUES AND EXPENDITURES
YEAR ENDED DECEMBER 31, 2024
UNAUDITED

	2024	2023
REVENUES		
Donations (Note 2)	\$ 635,984	\$ 628,989
Grants	65,353	22,601
Fundraising	33,386	36,204
Interest income	12,605	3,970
Membership fees	485	585
	<u>747,813</u>	<u>692,349</u>
EXPENSES		
Groceries (Note 2)	512,857	479,146
Salaries and wages	108,705	100,460
Repairs and maintenance	54,557	2,080
Office	14,429	8,015
Utilities	8,592	9,401
Advertising	5,712	989
Fundraising	5,442	6,618
Telecommunications	4,976	5,017
Professional fees	4,800	5,082
Vehicle	4,486	6,409
Insurance	4,121	4,575
Memberships and licenses	3,321	2,371
Computer expenses	3,061	2,814
Program operations	1,681	454
Strategic planning and Board training	1,481	2,036
Interest and bank charges	800	734
	<u>739,021</u>	<u>636,201</u>
NET REVENUE FOR THE YEAR	<u>\$ 8,792</u>	<u>\$ 56,148</u>

**COMMUNITY FOOD SHARE
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2024
UNAUDITED**

	2024	2023
OPERATING ACTIVITIES		
Net revenue for the year	\$ 8,792	\$ 56,148
Changes in non-cash working capital:		
HST recoverable	264	(2,151)
Prepaid expenses	(1,907)	4,478
Accounts payable and accrued liabilities	6,440	514
Deferred revenue	(140)	(54)
	<u>4,657</u>	<u>2,787</u>
Cash flow from operating activities	13,449	58,935
INVESTING ACTIVITY		
Change in short-term investments	<u>(10,985)</u>	<u>(1,237)</u>
CHANGE IN CASH POSITION DURING THE YEAR	2,464	57,698
Cash - beginning of year	<u>354,306</u>	<u>296,608</u>
CASH POSITION - END OF YEAR	<u><u>\$ 356,770</u></u>	<u><u>\$ 354,306</u></u>

**COMMUNITY FOOD SHARE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2024**

1. ORGANIZATION

Community Food Share ("Organization") is a registered charity under the Canada Not-for-Profit Act incorporated without share capital. Accordingly, the Organization is exempt from income taxes. The primary purpose of the Organization is to help fight hunger in the Dundas and Stormont Counties.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) Financial instruments

Financial instruments are recorded at fair value when acquired or issued. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the organization is in the capacity of management, are initially measured at cost.

In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date

(b) Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The Organization's significant accounting policies are as follows:

(c) Revenue recognition

The Organization follows the deferral method of accounting for contributions, which includes grants and donations. Externally restricted contributions are recognized as revenues in the year the restriction has been met. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

Revenues from fundraising is recognized in the year during which the event was held.

Grant revenue is recognized in the period in which the related expenses are incurred.

Revenue from membership fees is recognized in the year to which the membership fee relates.

Donations are recognized as revenue when received or receivable, if ultimate collection is reasonably assured.

(d) Property, Plant and Equipment

Capital assets are expensed in the year of acquisition and no amortization is recorded on capital assets which is not in accordance with Canadian accounting standards for non-for-profit organizations. During the year the Organization expensed equipment with a total cost of \$53,643 (2023 - \$869).

(e) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses and disclosure of contingent assets and liabilities. These estimates are reviewed periodically and adjustments are made to net revenue as appropriate in the year they become known.

(continues)

**COMMUNITY FOOD SHARE
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2024**

2. SIGNIFICANT ACCOUNTING POLICIES (*continued*)

(f) Volunteer services

The Organization benefits from the services of many volunteers who have made significant contributions. Since these services are not normally purchased by the Organization, and because of the difficulty of determining their fair value, the value of these services is not reflected in these financial statements.

(g) Food purchases

Food purchases are recorded as an expense at the date of purchase and included in groceries expense.

(h) Contributed food

The community contributes food during the year to assist the Organization in carrying out its mandate. Food donations received in kind are recorded at the estimated fair market value at the date the donation is made. In the current year, \$395,989 (2023 - \$393,295) was recognized and included in donation revenue.

3. FINANCIAL RISKS AND CONCENTRATION OF RISKS

It is management's opinion that the Organization is not exposed to significant market, interest rate, liquidity, credit or currency risks arising from its financial instruments. There have been no changes to the risk exposure from the prior year.

4. SHORT-TERM INVESTMENTS

Short-term investments consist of guaranteed investment certificates with effective interest rates of between 2.85% and 5.2% and come due within the December 31, 2025 fiscal year. The Organization's credit card is secured by the assignment of \$16,500 of the guaranteed investment certificates.

5. INTERNALLY RESTRICTED NET ASSETS

The internally restricted net assets are set aside to cover six months of operating costs, restructuring and expanding of the Organization.

6. RELATED PARTY TRANSACTIONS

No remuneration was paid to Directors and Officers during the year. Management, in addition to salaries, is reimbursed for certain administrative costs. These transactions were in the normal course of operations and were measured at the exchange amount.

During the course of the year, the Organization purchased groceries and other supplies totalling \$5,291 (2023- \$4,969) from a businesses owned by one of the members of the Board and \$8,304 from a business owned by a former member of the Board (2023 - \$13,595 from two businesses). These transactions were in the normal course of operations and were measured at the exchange amount.